



# 2010-2011

## SWCAP Head Start Annual Report



### **Our Mission:**

SWCAP Head Start, in collaboration with community service agencies, provides expectant parents and families with children age's birth through five, opportunities for:

- child development education
- health and nutrition services
- parent and program partnerships
- family support, resource and referral,

in an effort to promote school readiness, positive parent-child interactions, self-sufficiency, and healthy lifestyles.

# PROGRAM INFORMATION

## Head Start Service Area:

- Grant
- Iowa
- Lafayette
- Richland

## Early Head Start Service Area:

- Northern Grant
- Richland

## Main Office

SWCAP Head Start  
212 E. Chapel Street  
Dodgeville, WI 53533

608.935.5422 Fax: 608.935.1498  
swcaphs@mhtc.net



## Comprehensive Services:

**EDUCATION and EARLY CHILDHOOD DEVELOPMENT**

**SPECIAL NEEDS SERVICES**

**FAMILY PARTNERSHIPS (Resource & Referral)**

**PARENT EDUCATION**

**CHILD HEALTH AND SAFETY, CHILD NUTRITION, CHILD MENTAL HEALTH**

Parent involvement is essential in all aspects of these programs. The family's success in the program is dependent upon parent participation.

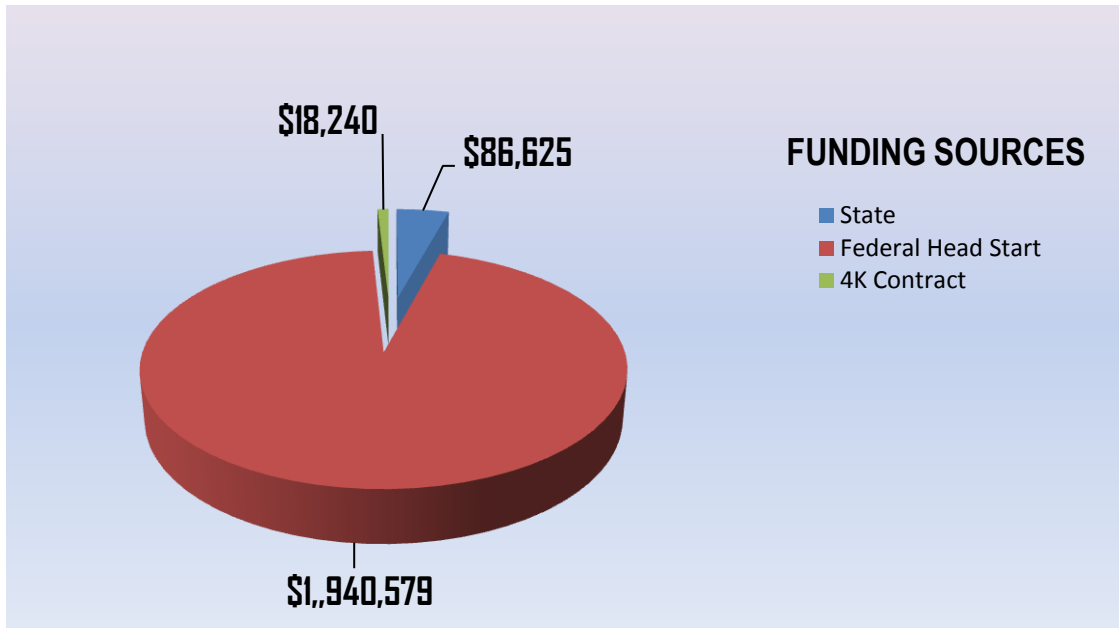
## Who can apply for Head Start/Early Head Start?

Any family living in Grant, Iowa, Lafayette or Richland County with a child ages 0-5 years or expecting a child. Children must be three by Sept. 1 for Head Start.

## Who participates in Head Start?

Children are selected for the program on the basis of their learning, social and emotional need, and incomes of their families. 90% of families enrolled must meet federal income guidelines.

# FUNDING



State Funding	July 1, 2010 – June 30, 2011	
	Budget	Expenses
Personnel	\$62,449	\$65,339.71
Fringe Benefits	\$15,523	\$14,108.67
Supplies	\$978	\$691.51
Contractual	\$985	\$728.00
Other	\$6690	\$5,757.11
<b>Total</b>	<b>\$86,625.00</b>	<b>\$86,625.00</b>

Contracted Income	Year Ended 12/11
Contract -	\$23,338
Personnel	\$23,338.00
<b>Total</b>	<b>\$23,338.00</b>

**Cash Donations 2011**  
**Amount Donated: \$1700.00**

Memorial donations were received from the Joe Cousin family. Joe was a long time Head Start advocate, mental health consultant, and served on both the SWCAP Board of Directors and Head Start Policy Council.

Federal Funding	Nov. 1, 2010 – Oct. 31, 2011	
	Budget	Expenses
Personnel	\$1,247,389	\$1,283,081.68
Fringe Benefits	\$393,607	\$359,129.80
Supplies	\$ 19,041	\$18,243.57
Contractual	\$19,267	\$19854.11
Other	\$249,903	\$258,376.52
Out of Town Travel	\$11,372	\$1893.32
Equipment	\$0	\$0
<b>Total</b>	<b>\$1,940,579.00</b>	<b>\$1,940,579.00</b>

**AUDIT**

An annual audit of SWCAP funds was conducted by WIPFLi , LLP. The agency met or exceeded all audit requirements and had no questioned costs.

An onsite review was conducted by Administration for Children and Families in May 2010. The review noted one issue with SWCAP not having a criminal record check prior to hire of Program Operations Director. The issue was resolved onsite to ACF's satisfaction.

**USDA Reimbursement**  
**\$63,319 was received by USDA Child Nutrition during 2010-2011.**

# ENROLLMENT

## Funded Enrollment

239 - Federal Head Start  
15 - State Head Start  
33 - Federal Early Head Start

## Monthly Enrollment:

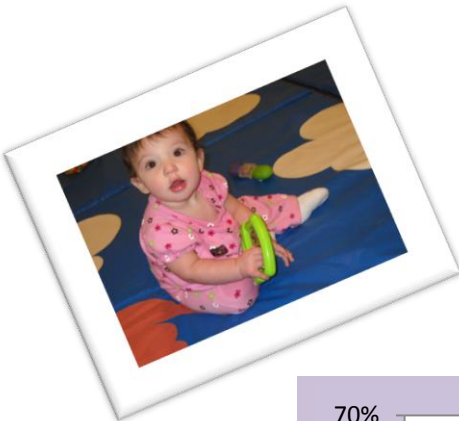
SWCAP Head Start and Early Head Start maintained 100% monthly enrollment for the 2010-11 program year.

- 97.5% of families were income eligible

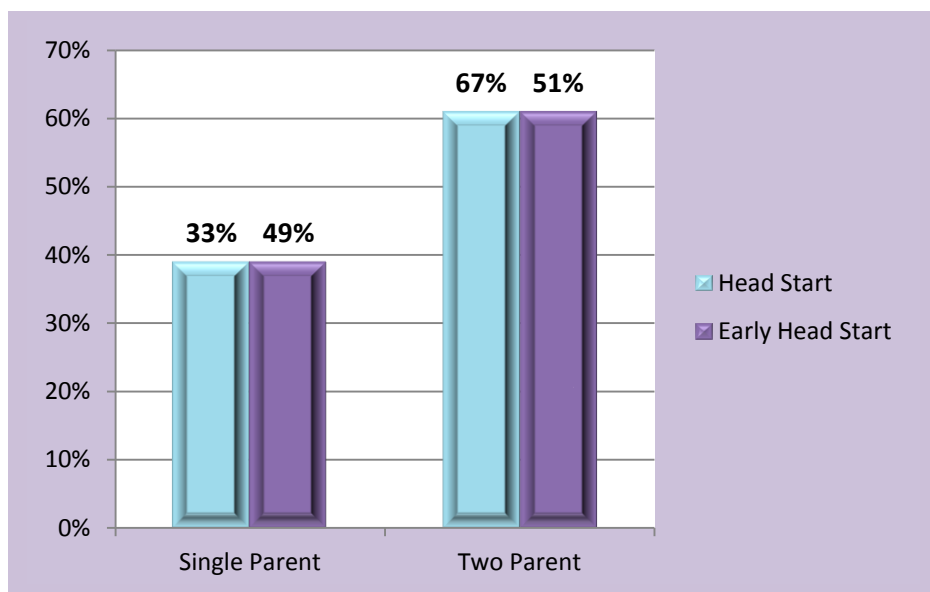
## Actual Enrollment

282 - Head Start Children  
38 - Early Head Start Children  
2 - Pregnant Women

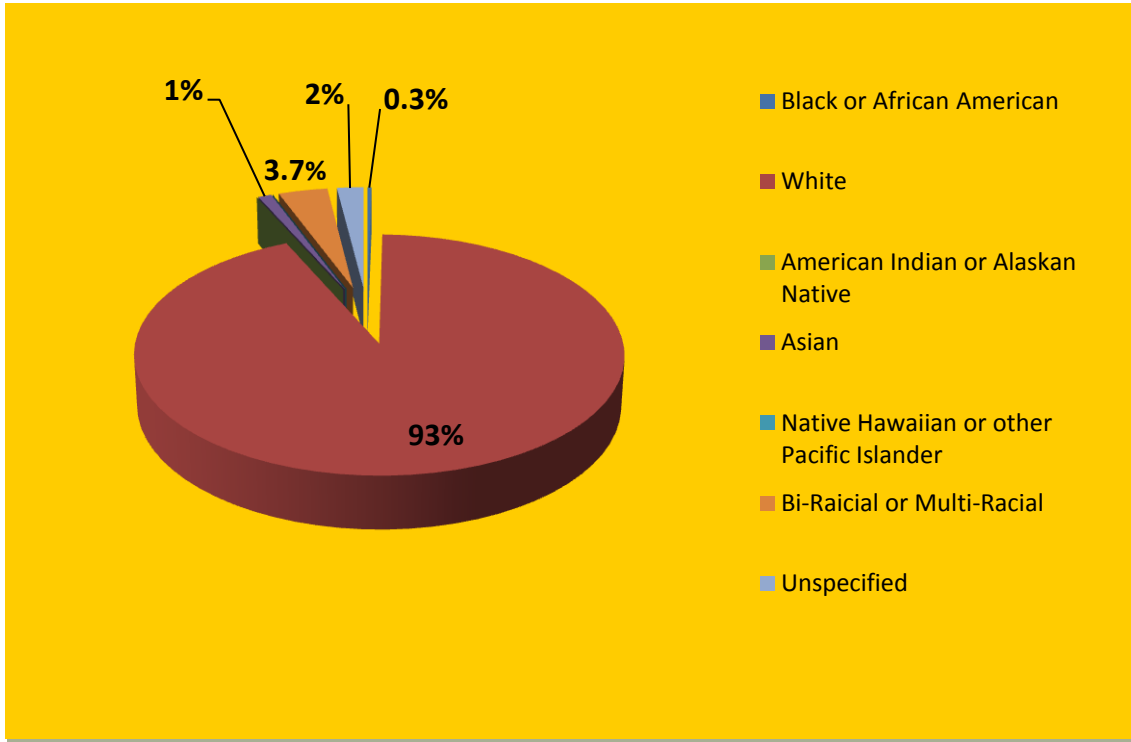
# PARTICIPANT DEMOGRAPHICS



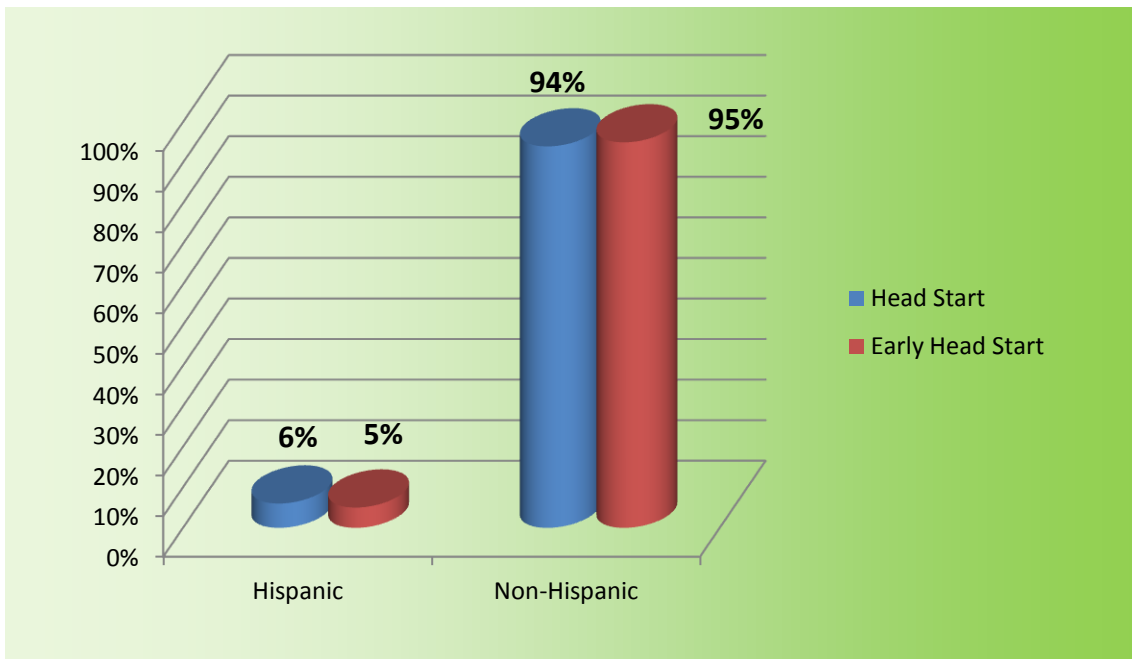
## Family Type



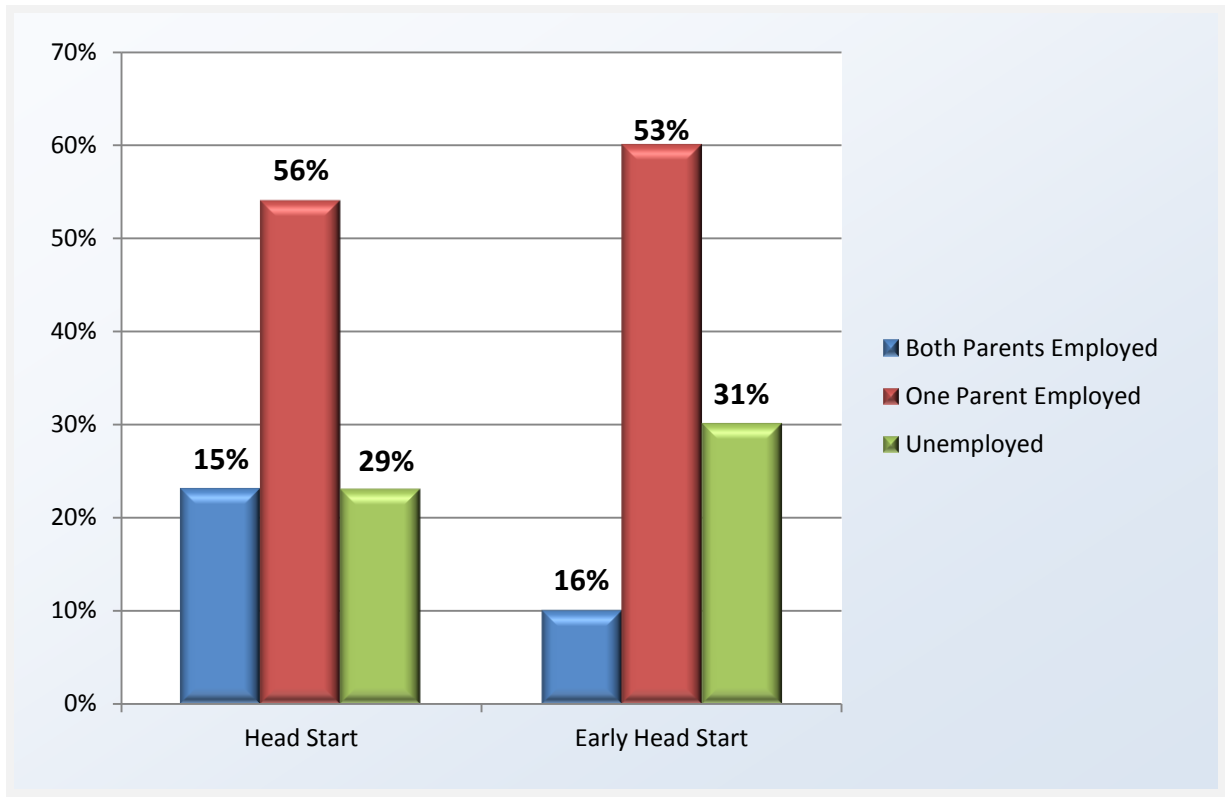
## Race



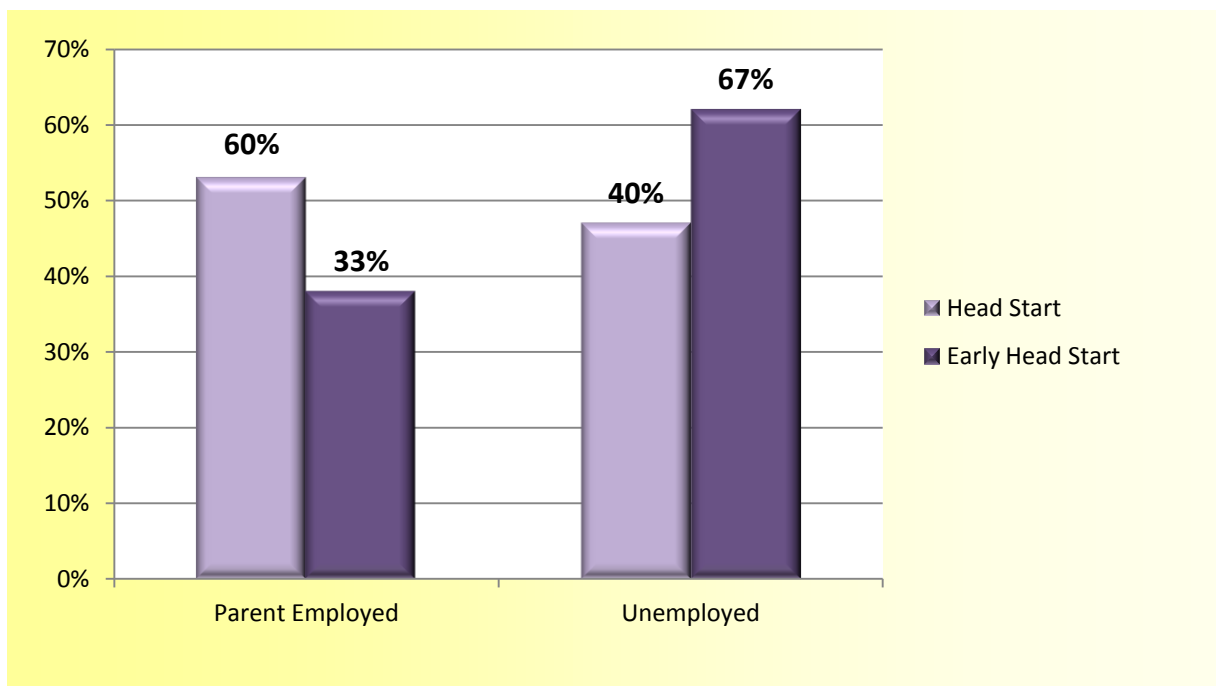
## Ethnicity



## Two Parent Employment Statuses



## Single Parent Employment Status





# STATISTICS

## Health Services

	HS	EHS	Goal
Children Up to Date on Well Child Care	93%	97%	90%
Children Needing Treatment and Received Treatment	100%	100%	90%
Children Completed a Dental Screening	90%		90%
Children Needing Dental Treatment Who Received Treatment	96%		90%
Children Up to Date on Immunizations	96%	92%	90%

## Mental Health Services

	HS	EHS
Children for Whom a Mental Health Consultant provided an individual mental health assessment	2	0



## Services to Children with Special Needs

	HS	EHS	Goal
Children Diagnosed with a Special Need	21%	29%	10%
% of Children with IEP/IFSP	100%	100%	100%
# of Children Determined Eligible to Receive Early Intervention Services Prior to Enrollment	44	6	
# of Children Determined Eligible to Receive Early Intervention Services During Enrollment Year	14	5	

*\*Statistics include children who were enrolled at any time during the 2010-11 program year including children who dropped from the program.*

## Family Services

	HS	EHS
Families with Partnership Agreements	99%	93%
# of Referrals Made on Families' Behalf	146	54
% of Families Completing at Least One Goal	77%	76%
<b># of Completed Services</b>		
Housing Assistance	46	18
English as a Second Language	1	1
Emergency Crisis Intervention	2	3
Job Training		
Adult Education		2
Mental Health Services	1	
Domestic Violence		
Health Education	256	37
Parenting Education	256	37
WIC	3	
Budgeting		
Weatherization	4	
Car Seat Education	1	10
Health Insurance		
Holiday Assistance	43	14
Emergency Food		
Nutrition		1
Income Support	50	18
Transportation	2	1
Child Care	1	1



## Parent Involvement /Family Activities

The purpose of parent involvement is to provide experiences and activities which support and enhance the parent's role as the principal influence in their child's education and development. Each program parent will improve his/her knowledge of and ability to teach and utilize school readiness skills, preventative health care measures, community organization skills, and socialization skills by participating in home visits, parent activities, health screenings, classroom planning activities, and Policy Council. Family activities give parents and siblings the opportunity to share learning experiences with the Head Start child.

### Head Start Parent/Family Activities

- September – Parent Orientation/Safety/Policy Council Orientation
- October/November – Down on the Farm
- December – Family Social – arts, crafts, games
- January/February – Math with Dora and Diego
- March – Developmentally Appropriate Curriculums/ Parents Review Curriculum
- April – It's a Small World
- May – End of Year Family Social

#### Head Start Attendance:

627 Adults  
(185 Father/Father Figures)  
835 Children

### EHS Parent/Family Activities

- September – Is the Doctor In?
- October – Farm Fall Festival
- November – Fairy Tale Fun
- December/January– Senses
- February – Start Your Engines
- March – Flying into Spring
- April – Til the Cows Come Home
- May – Splish Splash
- June – Play Ball
- July – Around the Campfire
- August – Park n Play

#### EHS Attendance:

168 Adults  
(39 Father /Father Figures)  
282 Children



# TRANSITION SERVICES

## Kindergarten/4K Transition

Head Start will help families “transition” to kindergarten through the following activities:

- 1) By providing families with a Transition Record outlining expectations and practices at their local school.
- 2) By transferring Head Start records to their local school.
- 3) By providing a special transition home visit in May.
- 4) By assisting parents with participation in kindergarten screening at their local school.
- 5) By assisting parents and children with visitation at their local school and kindergarten.
- 6) By providing learning activities about kindergarten in the Head Start classroom.



## Transition Services to Head Start or Other Preschool Programs

Children enrolled in the Early Head Start program will remain in Early Head Start until they are age eligible for Head Start or another preschool program. SWCAP Head Start will make every effort to enroll children from the Early Head Start program into the Head Start preschool program. A family's income will need to be re-verified. Enrollment will depend on the availability of vacancies in Head Start.

Early Head Start staff will work with each family to make the transition to preschool Head Start as smooth as possible by discussing the transition on home visits. Children selected for Head Start will visit the Head Start classroom with EHS staff to become more familiar with the site. In August, EHS staff and Head Start staff will conduct a joint home visit with the family. This visit will help the new Head Start staff person understand the goals the family has been working on in Early Head Start and give the family the opportunity to learn more about the Head Start program. Records will also be transferred at this time.

The Family Service Worker will work with families that choose to enroll their child in another preschool program by determining the steps needed to enroll the child in the new program, encouraging parents to arrange a visit to the program site, and filling out a release of information so that records may be transferred to the new program.

# CHILD OUTCOMES

Children Going to Kindergarten	Proficient in Fall	Proficient in Spring
<b>Domains</b>		
Language Development	50.00%	78.87%
Literacy	50.00%	74.67%
Mathematics	55.56%	76.19%
Science	50.00%	77.86%
Creative Arts	66.67%	83.58%
Social & Emotional Development	50.00%	67.88%
Approaches to Learning	50.00%	76.55%
Physical Health & Development	55.56%	84.21%



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Phone: (608) 935-5422 or 1-800-494-8899 E-mail: [swcaphs@mhtc.net](mailto:swcaphs@mhtc.net) Website: [www.swcap.org](http://www.swcap.org)